11 November 2015.

To: The friends and neighbours of Belfountain Community Hall

**Re: Belfountain Community Hall**

Please be advised that the Town of Caledon (Town) has directly engaged the services of Ultimate Construction (The Contractor).

The contractor has been engaged to remove and replace the existing roof of the Belfountain Community Hall located at 17204 Main Street, Belfountain. The contractor will begin this work the week of November 16, 2015 and be completed by the week of February 22, 2015.

During this time the Belfountain Community Hall will be closed and no public access will be granted.

In order to ensure the safety of the residents the Community mailbox will be temporarily relocated at a location determined by Canada Post.

Please note a construction fence will be erected to ensure the safety of the residents.

We thank you for patients during this time.

Should you have any questions or concerns, please be sure to direct your questions to the Project Manager listed below:

**Sherry Brake  
Project Manager**Town of Caledon  
6311 Old Church Road  
Caledon, ON L7C 1J6  
905-584-2272 x 4263  
[sherry.brake@caledon.ca](mailto:sherry.brake@caledon.ca)

Regards,

Tom Darlow

Manager of Facilities

Town of Caledon

cc: Sherry Brake, Project Manager, Town of Caledon